

CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
JANUARY 14, 2019

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor in the Boardroom of the Hampton Township Administrative Offices.

The pledge of allegiance was given to the flag.

The invocation was read and a moment of silence observed.

PRESENT: Steve Wisniewski, Frances DeWyse, Pamela Wright, Terri Close, Don Klass,
Paul Hugo, Donna Samyn

ABSENT: None

ALSO PRESENT: Benchley, Lutz, Hewitt & 6 people in the audience

Motion by Hugo seconded by Wisniewski that the additions to the agenda be approved.
Motion carried.

Motion by Hugo seconded by Wisniewski that the minutes of the December 10, 2018 special meeting; the December 14, 2018 special meeting and the December 17, 2018 regular meeting be approved as printed and that the reading of the minutes be waived. Motion carried.

COMMUNICATIONS:

Motion by DeWyse seconded by Hugo that the communication from Weinlander Fitzhugh be received. Motion carried.

Motion by Wisniewski seconded by Hugo that the Fire Report for December 2018 be received.
Motion carried.

Motion by Hugo seconded by Klass that the DPW Report for December 2018 be received.
Motion carried.

AUDITORS REPORT:

Motion by DeWyse seconded by Wisniewski that the following warrants be approved for payment:

#45251 - #45358	General Fund	\$ 141,990.38
Electronic transfer	John Hancock	20,915.06
#3112 - #3114	Building Fund	10,196.61

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#3839 - #3853	Sewer Fund	40,006.47
#2890 - #2906	Public Safety Fund	144,323.34
#1582 - #1590	Water Fund	557,465.25
#259 - #261	SAW Grant Fund	<u>28,438.35</u>
		\$ 943,335.46

AYES: DeWyse, Wisniewski, Hugo, Klass, Samyn, Wright, Close
 NAYS: None
 Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Motion by Hugo seconded by DeWyse that the following 2018 budget adjustments be approved:

	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
<u>DECREASE</u>			
101-101-956.000 Twp. Board – Miscellaneous	1,710	500	1,210
101-209-970.000 Assessor – Capital	1,000	1,000	-0-
101-209-723.000 Assessor – Education	1,775	1,725	50
101-209-718.000 Assessor – Retirement	7,730	835	6,895
101-890-956.000 Contingency	375,698	15,025	360,673
101-265-970.000 Bldg & Grds – Capital	4,000	205	3,795
101-266-702.000 Comm.Bldg. – Salary	9,300	78	9,222

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101-441-702.000			
DPW – Salaries	287,500	188	287,312
101-444-803.000			
O&M – Contracted Services	169,000	90	168,910
101-526-956.000			
Landfill – Miscellaneous	5,500	887	4,613
101-751-974.000			
FRP – Land Improvement	11,000	455	10,545
205-301-956.000			
Police – Miscellaneous	5,000	65	4,935
205-336-970.000			
Fire – Capital	75,795	3,804	71,991
249-371-723.000			
Bldg Inspector – Education	400	300	100
249-371-956.000			
Bldg Inspector – Miscellaneous	100	96	4
249-372-719.000			
Plbg/Htg Inspector – Unemployment	300	4	296
249-372-723.000			
Plbg/Htg Inspector – Education	400	232	168
249-372-818.000			
Plbg/Htg Inspector – Member & Dues	170	76	94
249-372-860.000			
Plbg/Htg Inspector – Travel	200	92	108
249-372-956.000			
Plbg/Htg Inspector – Miscellaneous	100	100	-0-
249-890-956.000			
Contingency	4,309	4,309	-0-
249-201-702.000			
GSA – Salaries	51,120	327	50,793
394-890-956.000			
Contingency	39,867	7,178	32,689
590-890-956.000			
Contingency	993,260	71,674	921,586
590-866-902.000			
Sewer – Bond Payment	547,011	170,772	376,239
591-537-956.000			
Water – Miscellaneous	2,000	1,320	680

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<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-101-801.000 Twp. Board – Audit Fees	18,790	500	19,290
101-209-702.000 Assessor – Salaries	56,680	3,560	60,240
101-210-802.001 Attorney – Legal	25,000	8,930	33,930
101-210-803.000 Attorney – General	12,000	450	12,450
101-265-702.000 Bldg & Grds – Salary	18,525	180	18,705
101-265-715.000 Bldg & Grds – FICA	1,420	11	1,431
101-265-720.000 Bldg & Grds – S&A Insurance	222	14	236
101-266-720.000 Comm. Bldg – S&A Insurance	115	3	118
101-266-930.000 Comm. Bldg – Building Maintenance	4,630	75	4,705
101-294-956.000 Public Relations – Miscellaneous	1,000	325	1,325
101-441-851.000 DPW – Telephone	1,000	72	1,072
101-441-920.000 DPW – Utilities	10,000	116	10,116
101-444-740.000 O&M – Operating Supplies	100,000	90	100,090
101-526-740.000 Landfill – Operating Supplies	500	887	1,387
101-751-920.000 FRP – Utilities	35,000	455	35,455
101-753-970.000 Railtrail – Capital	17,060	5,320	22,380
205-301-851.000 Police – Telephone	2,000	65	2,065
205-336-717.000 Fire – Life Insurance	1,865	8	1,873

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205-336-723.000			
Fire – Education	3,000	894	3,894
205-336-743.000			
Fire – Diesel Fuel	2,000	312	2,312
205-336-778.000			
Fire – Equip Repair & Maintenance	16,200	1,680	17,880
205-336-818.000			
Fire – Membership & Dues	905	30	935
205-336-860.000			
Fire – Travel	1,500	880	2,380
249-371-702.000			
Bldg Inspector – Salary	15,000	354	15,354
249-371-715.000			
Bldg Inspector – FICA	1,148	34	1,182
249-371-818.000			
Bldg Inspector – Membership & Dues	150	8	158
249-372-702.000			
Plbg/Htg Inspector – Salaries	26,600	4,770	31,370
249-372-715.000			
Plgb/Htg Inspector – FICA	2,030	370	2,400
394-000-900.494			
Transfer from DDA	90,000	6,678	96,678
394-866-800.000			
Bond Payment	95,355	500	95,855
590-492-984.000			
Sewer – New/Repair Equipment	70,000	70,000	140,000
590-536-729.000			
Sewer – Postage	6,000	881	6,881
590-536-970.000			
Sewer – Capital	20,000	793	20,793
590-866-902.001			
Sewer – Interest Expense	9,000	170,772	179,772
591-537-800.001			
Water – DEQ	3,000	178	3,178
591-537-803.000			
Water – Contracted Services	7,900	1,142	9,042

AYES: Hugo, DeWyse, Klass, Wisniewski, Samyn, Close, Wright
 NAYS: None

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Motion carried.

Motion by Hugo seconded by DeWyse to approve the agreement between Hampton Township, City of Essexville and Consumers Energy for Consumers Energy to construct a water line.

AYES: Hugo, DeWyse, Wisniewski, Klass, Samyn, Wright, Close
 NAYS: None
 Motion carried.

Motion by DeWyse seconded by Hugo that the introduction of Ordinance No. 66, Prohibition of Recreational Marihuana Establishments, be tabled until the next meeting. Motion carried.

Motion by Hugo seconded by Wisniewski to allow the Public Safety Director to obtain bids for the sale of the 1981 Sutphen Aerial.

AYES: Hugo, Wisniewski, Klass, DeWyse, Samyn, Wright, Close
 NAYS: None
 Motion carried.

Motion by DeWyse seconded by Hugo that the following resolution be adopted:

RESOLUTION OF ADOPTION
 BAY COUNTY RECREATION PLAN

WHEREAS, Bay County, and fourteen local jurisdictions within Bay County including the City of Auburn, City of Bay City, Bangor Township, Beaver Township, City of Essexville, Frankenlust Township, Monitor Township, City of Pinconning, Portsmouth Township, and Williams Township have undertaken a multi-jurisdictional five-year Recreation Plan which describes the physical features, existing recreation facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between 2019 and 2023 and,

WHEREAS, public input and received via an online survey that was available from September 10, 2018 through October 22, 2018, to provide an opportunity for citizens to share ideas, express opinions, regarding the future of parks and recreation in Bay County and Hampton Township, and

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WHEREAS, the draft plan was made available for review from December 2, 2018 through January 8, 2019, at the Bay County Building and at the four Bay County library locations, and online at the Bay County website, and

WHEREAS, a public meeting was held on January 8, 2019 at 4:00 p.m. at the Bay County Building to provide an opportunity for citizens to express opinions, ask questions, and discuss all aspects of the Recreation Plan, and

WHEREAS, Bay County and Hampton Township have developed the Recreation Plan for the benefit of the entire community and wish to adopt the plan as a document to assist in meeting the recreation needs of the community, and

WHEREAS, on this day Hampton Township voted to adopt said Recreation Plan.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Hampton Board of Trustees adopts the Bay County Recreation Plan as a guideline for improving parks and recreation for the residents of Hampton Township.

AYES: DeWyse, Hugo, Klass, Wisniewski, Samyn, Wright, Close
 NAYS: None
 Motion carried.

Motion by Hugo seconded by Wisniewski to approve these paving road projects for 2019:
 Borton Road - Knight to Finn; Jones Road - Hampton to Arms; Hampton Heights subdivision;
 S. Powell Road – Center to Ridge at a cost of \$250,125.00.

AYES: Hugo, Wisniewski, DeWyse, Klass, Samyn, Wright, Close
 NAYS: None
 Motion carried.

Discussion on the township vision and mission statements.

Motion by Wisniewski seconded by Hugo that the following resolution be approved:

RESOLUTION ACCEPTING A LETTER FROM A RESIDENT TAXPAYER ON
 A LATE FILED 5076 FORM – ELIGIBLE PERSONAL PROPERTY
 EXEMPTION FORM

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WHEREAS, pursuant to MCL 211.30 states that a resident must appear in person to the March Board of Review to appeal a denial of a late filed from 5076, Personal Property Exemption, Charter Township of Hampton wishes to establish that the appeal may be done by letter and not require to an appearance in person. Motion carried.

Motion by Hugo seconded by Wisniewski that the resignation of Chad Lutz, effective January 24, 2019, be received with regret. Motion carried.

Motion by Hugo seconded by Wisniewski that Robert Worden be named DPW Working Foreman effective January 21, 2019.

AYES: Hugo, Wisniewski, DeWyse, Klass, Samyn, Wright, Close

NAYS: None

Motion carried.

Motion by Hugo seconded by Wisniewski that the township hire Bay County, temporarily, as the S2 Operator for our water system.

AYES: Hugo, Wisniewski, Klass, DeWyse, Samyn, Wright, Close

NAYS: None

Motion carried.

ATTORNEY REPORT:

Hewitt had no report.

ENGINEER REPOR:

Bartow was not present.

STANDING COMMITTEE REPORTS:

Motion by Hugo seconded by Wisniewski that the Planning Commission minutes of December 13, 2018 be received. Motion carried.

OFFICER/TRUSTEE REPORTS:

Motion by DeWyse seconded by Hugo that the November financial reports be received from the Clerk.

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AYES: DeWyse, Hugo, Klass, Wisniewski, Samyn, Wright, Close
 NAYS: None
 Motion carried.

Motion by DeWyse seconded by Wisniewski that the following revenue reports be received from the Treasurer:

12/10/18 – 12/14/18	Water Fund	\$ 33,345.19
	Building Fund	1,322.00
	General Fund	4,257.56
	Tax Fund	<u>167,201.73</u>
		\$ 206,126.48
12/17/18 – 12/21/18	Water Fund	\$ 11,555.75
	Building Fund	1,766.87
	General Fund	121,872.53
	Tax Fund	<u>213,224.96</u>
		\$ 348,420.11
12/24/18 – 12/28/18	Water Fund	\$ 1,965.00
	Building Fund	478.00
	General Fund	8,919.58
	Tax Fund	<u>369,142.11</u>
		\$ 380,504.69
01/01/19 – 01/04/19	Water Fund	\$ 1,299.72
	Building Fund	1,284.00
	General Fund	175,587.30
	Tax Fund	<u>123,451.33</u>
		\$ 301,622.35

AYES: DeWyse, Wisniewski, Hugo, Klass, Samyn, Wright, Close
 NAYS: None
 Motion carried.

Hugo, on behalf of Consumers Energy, thanked the Board of approving the water extension agreement.

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Klass addressed the lot that the township owns on Center Road being for sale; and people throwing rocks at the Finn Road boat launch and what can be done about it.

Supervisor addressed the need to replace nineteen (19) computers within the township because starting in 2020 Windows 7 will no longer be supported and current computers are not combatable with Windows 10.

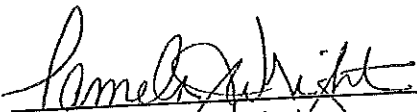
OPEN TO THE PUBLIC:


Mike Wedding, asked with the Lutz resignation what will happen at the Finn Road Park. (no change).

Public portion of the meeting was closed.

Motion by Hugo seconded by Wisniewski that the meeting adjourn. Motion carried. The meeting adjourned at 8:27 p.m..

Respectfully submitted:


Pamela J. Wright, Clerk


Terri Close, Supervisor