

CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
FEBRUARY 10, 2020

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor in the Boardroom of the Hampton Township Administrative Offices.

The pledge of allegiance was given to the flag.

The invocation was read and a moment of silence observed.

PRESENT: DeWyse, Wisniewski, Klass, Hugo, Samyn, Close, Wright

ABSENT: None

ALSO PRESENT: Benchley, Hewitt & 13 people in audience

Motion by Hugo seconded by Klass that the minutes of the January 27, 2020 regular meeting be approved as printed and that the reading of the minutes be waived.
Motion carried.

COMMUNICATIONS:

Motion by Wisniewski seconded by DeWyse that the Tim Bright summons be received.
Motion carried.

AUDITORS REPORT:

Motion by Hugo seconded by Klass that the following warrants be approved for payment:

#46699 - #46750	General Fund	\$ 153,715.09
Electronic transfer	John Hancock	23,704.21
#3172	Building Fund	2,369.17
#4042 - #4048	Sewer Fund	197,654.95
#6820 - #6838	Tax Fund	495,466.79
#1706 - #1711	Water Fund	<u>329,723.86</u>
		\$ 1,202,634.07

AYES: Hugo, Klass, DeWyse, Wisniewski, Samyn, Wright, Close

NAYS: None

Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

February 10, 2020
Regular Meeting
NEW

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Motion by Hugo seconded by Wisniewski that the large item tickets at the transfer station be extended six months after expiration (until 7/1 of each year).

AYES: Hugo, Wisniewski, Klass
NAYS: DeWyse, Samyn, Wright, Close
Motion defeated.

Hewitt opened the brush chipping bids as follows:

Jays Tree Service	\$3,500.00 for month
Weiler's Tree Service	\$6,942.00 per month
O'Donnell's Earthworks	\$4,800.00 per month

Motion by Hugo seconded by Klass to not accept the brush chipping bids and have the DPW do the work.

AYES: Hugo, Klass
NAYS: DeWyse, Wisniewski, Samyn, Wright, Close
Motion defeated.

Motion by Wisniewski seconded by DeWyse to table brush chipping for further review.

AYES: Wisniewski, DeWyse, Samyn, Wright, Close
NAYS: Klass, Hugo
Motion carried.

Motion by Hugo seconded by Klass to hire Cal Katterman with a start date of February 18, 2020 and Maxwell Schultz with a start date to be determined and to have 90 days from start date to receive his CDL endorsement.

AYES: Hugo, Klass, DeWyse, Wisniewski, Samyn, Wright, Close
NAYS: None
Motion carried.

Motion by DeWyse seconded by Hugo that the following budget adjustments be made to the 2019 Budget:

<u>DECREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-101-900.000			
Twp. Board - Printing	9,930	3,000	6,930
101-101-956.000			
Twp. Board - Miscellaneous	2,010	1,355	655
101-171-818.000			
Supervisor - Membership & Dues	200	190	10
101-201-702.000			
GSA - Salaries	80,500	6,490	74,010
101-210-715.000			
GSA - Hospitalization	9,800	711	9,089
101-890-956.000			
Contingency	1,431,494	2,300	1,429,194
101-209-970.000			
Assessor - Capital	500	500	-0-
101-209-702.000			
Assessor - Salary	7,515	990	6,525
101-215-860.002			
Clerk - T&E Deputy	400	130	270
101-247-703.002			
BOR - Fess & Per Diem	1,000	35	965
101-265-930.000			
Bldg & Grds - Bldg. Maintenance	10,000	3,218	6,782
101-266-930.000			
Comm. Bldg - Bldg. Maintenance	4,750	621	4,129
101-301-802.000			
Police - Legal Fees	18,000	11,000	7,000
101-301-778.000			
Police - Equipment Repair	5,500	3,500	2,000
101-301-775.000			
Police - Auto Parts	6,000	4,400	1,600
101-301-742.000			
Police - Vehicle Fuel	16,000	4,500	11,500
101-301-727.000			
Police - Office Supplies	2,500	1,400	1,100

February 10, 2020
 Regular Meeting
 Page 4

101-890-956.000			
Contingency	1,429,194	30,440	1,398,754
101-336-970.000			
Fire - Capital	65,000	2,817	62,183
101-441-930.001			
DPW - Equip. Maintenance	12,365	330	12,035
101-444-803.000			
O&M Drain - Cont. Services	170,000	33,205	136,795
101-890-956.000			
Contingency	1,398,754	7,215	1,391,539
101-526-956.000			
Landfill - Miscellaneous	1,265	420	845
394-890-956.000			
Contingency	109,199	12,585	96,614
590-536-702.000			
Sewer - Salaries	155,000	9,000	146,000
590-536-716.000			
Sewer - Hospitalization	42,400	4,800	37,600
590-536-740.000			
Sewer - Operating Supplies	35,000	18,400	16,600
590-536-740.001			
Sewer - Chemicals	30,000	11,900	18,100
590-536-931.003			
Sewer - Computer Maintenance	10,000	9,500	500
590-890-956.000			
Contingency	2,178,533	97,386	2,081,147
591-537-702.000			
Water - Salaries	27,625	18,000	9,625
591-537-715.000			
Water - FICA	5,200	4,460	740
591-537-716.000			
Water - Hospitalization	12,700	12,700	-0-
591-537-718.000			
Water - Retirement	5,670	5,015	655
591-890-956.000			
Contingency	1,832,263	840,497	991,766

<u>INCREASE</u>	<u>APRV.BUDGET</u>	<u>CHANGE</u>	<u>NEW BUDGET</u>
101-101-801.000			
Twp. Board - Audit Fees	20,000	4,355	24,355
101-171-716.000			
Supervisor - Hospitalization	11,250	190	11,440
101-201-851.000			
GSA - Telephone	2,000	300	2,300
101-201-956.000			
GSA - Miscellaneous	1,000	6,800	7,800
101-201-970.005			
GSA - Capital/Computers	21,846	11	21,857
101-209-803.000			
Assessor - Contracted Service	50,000	3,105	53,105
101-209-816.000			
Assessor - Tax Roll Prep	3,500	595	4,095
101-215-716.000			
Clerk - Hospitalization	7,125	130	7,255
101-247-860.000			
BOR - Travel	165	35	200
101-265-702.000			
Bldg & Grds - Salary	18,180	2,295	20,475
101-265-715.000			
Bldg & Grds - FICA	1,395	172	1,567
101-265-716.000			
Bldg 7 Grds - Hospitalization	7,950	751	8,701
101-266-716.000			
Comm. Bldg. - Hospitalization	3,980	371	4,351
101-266-740.000			
Comm. Bldg. - Oper. Supplies	2,250	250	2,500
101-301-702.000			
Police - Salaries	550,000	45,925	595,925
101-301-715.000			
Police - FICA	42,100	5,310	47,410
101-301-800.000			
Police - Contracted Services	8,200	410	8,610
101-301-851.000			
Police - Telephone	2,000	260	2,260
101-301-930.000			
Police - Bldg. Maintenance	2,500	1,445	3,945

February 10, 2020
 Regular Meeting
 Page 6

101-301-970.000			
Police - Capital	42,000	1,890	43,890
101-336-743.000			
Fire - Diesel Fuel	2,000	90	2,090
101-336-778.000			
Fire - Equipment Maintenance	16,200	1,875	18,075
101-336-800.000			
Fire - Contracted Services	5,500	340	5,840
101-336-956.000			
Fire - Miscellaneous	1,000	512	1,512
101-441-851.000			
DPW - Telephone	1,000	200	1,200
101-441-920.000			
DPW - Utilities	10,000	130	10,130
101-444-740.000			
O&M Drain - Operating Supplies	100,000	33,205	133,205
101-448-956.004			
Street Lights	120,000	7,215	127,215
101-526-740.000			
Landfill - Operating Supplies	735	225	960
101-526-920.000			
Landfill - Utilities	1,300	195	1,495
394-000-900.494			
Transfer from DDA	90,000	12,585	102,585
590-492-948.000			
Sewer - ERR Fund	70,000	10,276	80,276
590-536-803.000			
Sewer - Contracted Service	12,000	127,580	139,580
590-536-920.000			
Sewer - Utilities	70,000	6,127	76,127
590-536-930.001			
Sewer - Equipment Maintenance	10,000	7,003	17,003
591-537-740.000			
Water - Operating Supplies	54,800	2,551	57,351
591-537-800.001			
Water - Other Charges	3,000	684,172	687,172
591-537-803.000			
Water - Contracted Service	8,240	24,838	33,078
591-537-956.000			
Water - Miscellaneous	4,030	200	4,230

February 10, 2020
Regular Meeting
Page 7

591-537-970.002

Water - Water Payments	1,602,000	168,911	1,770,911
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AYES: DeWyse, Hugo, Klass, Wisniewski, Samyn, Wright, Close

NAYS: None

Motion carried.

ATTORNEY REPORT:

Hewitt had no report.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS:

There were no standing committee reports.

OFFICER/TRUSTEE REPORTS:

Motion by DeWyse seconded by Hugo that the January 2020 revenue report be received from the Treasurer. Motion carried.

Supervisor addressed wholesale water rate increasing 4.6%; lead and cooper sampling - all in County reduced number of sites to be tested except for City of Essexville and Hampton Township; Knight Road water tank lot split work.

OPEN TO THE PUBLIC:

Janet Wisniewski, addressed not be able to talk - only in "open to public" sections; may want to say something when an item is being discussed - share ideas.

Mary Smith, addressed transfer station permits are numbered at the end of the year could see how many have not been used.

Public portion of the meeting was closed.

Motion by Hugo seconded by Wisniewski that the meeting adjourn. Motion carried.
The meeting adjourned at 7:48 p.m..

February 10, 2020
Regular Meeting
Page 8

Respectfully submitted:

Pamela J. Wright, Clerk

Terri Close, Supervisor