

CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING VIA ZOOM
December 14, 2020

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor via Zoom.

The pledge of allegiance was given to the flag. The invocation was read and a moment of silence observed.

PRESENT: Wisniewski, Wright, Benchley, Kenniston, Samyn, DeWyse, Close All present from Hampton Township, Bay County, Michigan

ABSENT: None

ALSO PRESENT: Hewitt, several others via Zoom

Motion by Wisniewski, seconded by Close, that the minutes of the November 23, 2020 regular meeting be approved as printed and the reading of the minutes be waived. Motion carried.

COMMUNICATIONS:

Motion by Wisniewski seconded by Wright receive the following communications: Public Safety report for November 2020, Dept. of Justice Use of Force Policy Certification, Dept. of Public Works November 2020 report, and the Bay County Township Officer's Association Report.

AYES: Wisniewski, Wright, Benchley, Kenniston, DeWyse, Samyn, Close

NAYS: None

Motion carried.

AUDITORS REPORT:

Motion by Wisniewski seconded by Benchley that the following warrants be approved for payment:

#47857 - #47913	General Fund	\$ 81,070.28
Electronic Transfer	John Hancock	17,264.24
#3209	Building Fund	28.49
#1141	Road Improvement	224.00
#4177 - #4180	Sewer Fund	26,115.77
#306	Saw Grant	8,249.17
#7021 - #7030	Tax Fund	15,264.44
#1812 - #1817	Water Fund	4,185.32
		<u>\$ 152,401.71</u>

AYES: Wright, Kenniston, Samyn, Wisniewski, Benchley, DeWyse, Close

NAYS: None

Motion carried.

OPEN TO THE PUBLIC:

Mary Smith, 1164 W. Hampton Road, requested the vote of the Board from last meeting regarding trash disposal.

NEW BUSINESS:

Motion by Wisniewski, seconded by DeWyse, that the following resolution be adopted:

WHEREAS, a public hearing has been held by the Township Board of Trustees on said proposed budget preceded by not less than one week published notice as required by Section 26 of the Charter Township Act;

AND WHEREAS, all persons present at said public hearing were afforded an opportunity to be heard on said proposed budget;

AND WHEREAS, said propose budget includes a complete financial plan for the next calendar year (2021) of the Township as detailed in Section 25 of the Charter Township Act;

AND WHEREAS, such proposed budget, as modified, is in the opinion of the Township Board, in the best interest of the Township and reasonable and proper;

NOW, THEREFORE, BE IT RESOLVED, that said budget, modified for the next calendar year (2021) of the Township, is hereby adopted to govern the expenditures of the Township funds during said period, by activity, except to the extent of any unallocated supplemental or surplus funds which, by subsequent board resolution, may be subsequently allocated or reallocated in the best interest of the Township.

NOW, THEREFORE, BE IT ALSO RESOLVED, that the Hampton Township operational millage rate is established at 5.0000 mills to be levied upon the Taxable Valuation of \$304,825,156 on the 2021 Winter Tax Roll for Hampton Township. This levy will generate revenue for the Township operational purposes of \$1,524,125 of which the Downtown Development Authority (DDA) will capture \$94,123 leaving a total of \$1,430,002. And the Road Improvement Levy millage rate is .65 mills which will generate revenue for road improvements in the amount of \$198,136, of which the Downtown Development Authority (DDA) will capture \$11,105 leaving a total of \$187,031. And that the Public Safety Levy millage rate is 1.00 mills which will generate revenue for public safety in the amount of \$304,820. And a Drain Assessment generating \$ 338,385.

GENERAL FUND	REVENUE	Expendable Fund Balance	1,365,500
		Revenue from Taxes	2,427,772
		Permits & Licenses	348,153
		State Revenues	805,000
		Interest & Rents	53,733
		Other Revenues	367,650
	TOTAL GENERAL FUND REVENUE:		5,367,808
	EXPENSE:	101-Township Board	77,193
		171-Supervisor	84,646
		191-Elections	3,000
		201-GSA	107,820
		202-HRA	50,000
		209-Assessor	62,800
		210-Attorney	45,000
		211-Consultant	-0-
		215-Clerk	87,481
		245-GIS	600
		247-Board of Review	1,730
		253-Treasurer	79,261
		265-Hall & Grounds	79,030
		266-Community Building	16,750
		294-Public Relations	4,000
		301-Police	924,776
		336-Fire	271,940
		400-Planning Commission	34,077
		410-Board of Appeals	3,055
		441-DPW	265,085
		442-Ordinance Enforcement	8,640
		443-Bay Co. Drain	200,000
		444-O&M Drain Contract	187,000
		446-Roads	-0-
		447-Engineering	-0-
		448-Street Lights	123,600
		526-Transfer Station	197,153
		751-Finn Road Park/Launch	95,740
		752-Parks – Others	40,060
		753-Railtrail	5,500
		851-Insurance & Bonds	660,000
		874-Retirement Benefits	160,000
		890-Contingency	1,491,871
	TOTAL GENERAL FUND EXPENSE:		5,367,808

BUILDING FUND	REVENUE:	Expendable Fund Balance	75,000
		Permit Fees	68,000
		Interest	100

TOTAL BUILDING FUND REVENUE: 143,100

EXPENSE:	201-General Services	36,080
	371-Building Inspector	21,982
	372-Plumbing/Heating Inspec.	27,825
	373-Electrical Inspector	10,444
	890-Contingency	46,769

TOTAL BUILDING FUND EXPENSE: 143,100

ROAD FUND	REVENUE:	Expendable Fund Balance	440,000
		Revenue from Taxes	221,000
		Interest	20

TOTAL ROAD FUND REVENUE: 661,020

EXPENSE:	446-Road Levy/Services	400,000
	890-Contingency	261,020

TOTAL ROAD FUND EXPENSE: 661,020

DOWNTOWN DEVELOPMENT AUTHORITY DEBT SERVICE FUND

REVENUE:	Expendable Fund Balance	-0-
	Interest	2
	Other Revenues	53,715

TOTAL DEBT SERVICE REVENUE: 53,717

EXPENSE:	800-Bond Payment	53,715
	956-Contingency	2

TOTAL DEBT SERVICE EXPENSE: 53,717

DOWNTOWN DEVELOPMENT AUTHORITY

(DDA)	Revenue:	Expendable Fund Balance	220,000
		Revenue from Taxes	135,000
		Interest	20

TOTAL DDA REVENUE: 355,020

Expense:	201-Office Expense	6,825
	210-Legal Fees	500
	211-Consultant	500
	447-Engineer	100
	538-Construction Project	-0-
	706-Land	-0-
	865-Insurance	1,700
	956-Contingency	291,680
900-Transfer to Debt Service	53,715	

TOTAL DDA EXPENSE: 355,020

SEWER FUND	Revenue:	Expendable Fund Balance	2,095,718
		Program Revenues	2,445,000
		Interest	10

TOTAL SEWER FUND REVENUE: 4,540,728

Expense:	492-ERR	79,500
	527-Sewage Disposal	850,000
	536-Sewer Operating	590,315
	851-Bonds	749,335
	890-Contingency	2,271,578

TOTAL SEWER FUND EXPENSE: 4,540,728

SAW GRANT FUND	Revenue:	Grant Proceeds	-0-
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TOTAL SAW GRANT REVENUE: -0-

Expense:	970-Capital Project	-0-
TOTAL SAW GRANT EXPENSE:		-0-

WATER FUND	Revenue:	Expendable Fund Balance	1,713,996
		Program Revenues	2,503,500
		Interest	12
	TOTAL WATER FUND REVENUE:		4,217,508
	Expense:	537-Water	2,349,765
		890-Contingency	1,867,743
	TOTAL WATER FUND EXPENSE:		4,217,508

AYES: Wisniewski, DeWyse, Wright, Kenniston, Samyn, Benchley, Close
NAYS: None
Motion carried.

Motion by Kenniston, seconded by Wright, that the 2021 employment contract effective January 1, 2021 with the DPW Superintendent, Robert Worden, be approved.

AYES: Kenniston, Wright, Samyn, Wisniewski, Benchley, DeWyse, Close
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Wright, that moving the storm pumps at the end of Nolet Road be approved and the cost not to exceed \$40,000.

AYES: Wisniewski, Wright, Kenniston, Samyn, Benchley, DeWyse, Close
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Benchley, the Township's main banking institution be changed to Independent Bank.

AYES: Wisniewski, Benchley, Wright, Kenniston, Samyn, DeWyse, Close
NAYS: None
Motion carried.

Motion by DeWyse, seconded by Wisniewski, the Township's Investment Policy be approved.

AYES: DeWyse, Wisniewski, Wright, Kenniston, Samyn, Benchley, Close
NAYS: None
Motion carried.

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Motion by Kenniston, seconded by Wright, the bid to purchase office furniture from DBI in the amount of \$5,963.83 be approved.

AYES: Kenniston, Wright, DeWyse, Wisniewski, Samyn, Benchley, Close
NAYS: None
Motion carried.

ATTORNEY REPORT:
Hewitt had no report.

ENGINEER REPORT:
Bartow was not present.

STANDING COMMITTEE REPORTS:
None

OFFICER/TRUSTEE REPORTS:
Clerk DeWyse wished Wright a happy birthday and thanked her for all her help during the transition.

Treasurer Samyn had no report.

Trustees: Wisniewski discussed receiving the meeting packet by e-mail or delivered.

Supervisor Close stated Mel Beyette had passed away and he was a member on our DDA Board and we will have to appoint another member to fill the remainder of his term.

Motion by Wisniewski, seconded by Kenniston, the meeting adjourn at 7:29 pm.
Motion carried.

Respectfully submitted:

Frances DeWyse, Clerk

Terri Close, Supervisor