

HARTER TOWNSHIP OF HAMPTON
REGULAR MEETING VIA ZOOM
December 28, 2020

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor via Zoom.

The pledge of allegiance was given to the flag. The invocation was read and a moment of silence observed.

PRESENT: Wisniewski (present from Ellenton, Florida), Wright (present from Hampton Township), Benchley (present from Mancelona, Michigan), Kenniston (present from Hampton Township), Samyn (present from Hampton Township), DeWyse (present from Hampton Township), Close (present from Hampton Township).

ABSENT: None

ALSO PRESENT: Hewitt, several others via Zoom

Motion by Wisniewski, seconded by Benchley, the minutes of the December 14, 2020 regular meeting be approved as printed and the reading of the minutes be waived.

AYES: Wisniewski, Benchley, Kenniston, Wright, Samyn, DeWyse, Close

NAYS: None

Motion carried.

AUDITORS REPORT:

Motion by Kenniston, seconded by Wright, that the following warrants be approved for payment:

#47914 - #47961	General Fund	\$ 46,597.07
#4181 - #4183	Sewer Fund	4,687.44
#7031 - #7057	Tax Fund	392,763.22
#1818 - #1820	Water Fund	<u>1,552.52</u>
		\$ 445,600.25

AYES: Kenniston, Wright, Samyn, Wisniewski, Benchley, DeWyse, Close

NAYS: None

Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

UNFINISHED BUSINESS:

There was no unfinished business.

NEW BUSINESS:

Motion by DeWyse, seconded by Wisniewski, New Business Item E-Appointment of Board of Review members be added to the agenda.

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AYES: DeWyse, Wisniewski, Kenniston, Wright, Samyn, Benchley, Close

NAYS: None

Motion carried.

Motion by Wisniewski, seconded by Kenniston, the following budget adjustments be approved:

GENERAL FUND (101):

Township Board-Dept 101

101-101-801-000	Audit Fees	+ 5,300	
101-101-900-000	Printing & Publishing		- 6,500
101-101-956-000	Miscellaneous		- 1,000

Supervisor-Dept 171

101-171-716-000	Hospitalization	+ 350	
101-171-717-000	Life Insurance	+ 10	
101-171-720-000	Sick & Accident	+ 40	
101-171-860-000	Travel & Education		- 125

Elections-Dept 191

101-191-702-000	Salaries	+ 1,725	
101-191-715-000	FICA	+ 20	
101-191-719-000	Unemployment	+ 5	
101-191-727-000	Office Supplies	+ 1,250	
101-191-803-000	Contracted Services	+ 2,005	
101-191-860-000	Travel & Education	+ 25	
101-191-970-000	Capital		- 5,030

General Services Adm-Dept 201

101-201-702-000	Salaries	+ 2,000	
101-201-715-000	FICA	+ 175	
101-201-718-000	Retirement	+ 4,010	
101-201-851-000	Telephone	+ 480	
101-201-931-001	Contracted Services	+ 5,000	
101-201-970-000	Capital	+ 6,150	

HRA-Dept 202

101-202-716-000	Hospitalization		- 18,950
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Assessor-Dept 209

101-209-803-000	Contracted Services	+ 815	
101-209-816-000	Tax Roll Preparation		- 1,000
101-209-956-000	Miscellaneous		- 1,175
101-209-970-000	Capital	+ 685	

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Attorney-Dept 210

101-210-802-001	Legal Fees-Labor Counsel		-21,000
101-210-802-005	Legal Fees-General Counsel		- 4,800

Clerk-Dept 215

101-215-704-000	Deputy	+ 500	
101-215-720-000	Sick & Accident Insurance	+ 400	
101-215-717-000	Life Insurance	+ 25	
101-215-860-000	Travel & Education	+ 100	

Treasurer-Dept 253

101-253-717-000	Life Insurance	+ 10	
101-253-720-000	Sick & Accident Insurance	+ 40	
101-253-860-000	Travel, Mileage & Education		- 2,350

Building & Grounds-Dept 265

101-265-702-000	Salaries		- 7,850
101-265-715-000	FICA		- 1,000
101-265-716-000	Hospitalization		-11,100
101-265-718-000	Retirement		- 1,900
101-265-920-00	Utilities		- 1,800
101-265-970-000	Capital		- 2,000

Community Building-Dept 266

101-266-702-000	Salaries	+ 320	
101-266-715-000	FICA	+ 25	
101-266-718-000	Retirement	+ 35	
101-266-920-000	Utilities		- 2,300
101-266-930-000	Building Maintenance		- 8,650

Public Relations-Dept 294

101-294-880-000	Community Promotions		- 525
101-294-956-000	Miscellaneous	+ 750	

Police-Dept 301

101-301-702-000	Salaries	+ 36,500	
101-301-715-000	FICA	+ 3,600	
101-301-716-000	Hospitalization	+ 15,000	
101-301-717-000	Life Insurance	+ 50	
101-301-718-000	Retirement		- 7,000
101-301-721-000	Uniforms		- 3,300
101-301-723-000	Education		- 975
101-301-740-000	Office Supplies	+ 25	
101-301-742-000	Fuel	+ 600	
101-301-778-000	Equipment Repair & Maint.	+ 500	

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101-301-800-000	Contracted Services	+ 6,000	
101-301-802-000	Legal Fees		- 3,500
101-301-851-000	Telephone	+ 300	
101-301-970-000	Capital (Vehicle)	+19,600	
<u>Fire-Dept 336</u>			
101-336-702-000	Salaries		- 8,000
101-336-705-000	Reserves		- 2,010
101-336-716-000	Hospitalization		- 3,800
101-336-723-000	Education		- 1,600
101-336-778-000	Equipment Repair/Maintenance	+ 1,250	
101-336-800-000	Contracted Services	+ 5,300	
101-336-860-000	Travel & Education		- 1,400
101-336-920-000	Utilities		- 2,500
101-336-930-000	Building Maintenance		- 3,400
101-336-970-000	Capital	+226,350	
<u>Dept of Public Works-Dept 441</u>			
101-441-702-000	Salaries		-100,000
101-441-715-000	FICA		- 7,500
101-441-716-000	Hospitalization		- 25,000
101-441-718-000	Retirement		- 4,500
101-441-721-000	Uniforms	+ 400	
101-441-740-000	Operating Supplies		- 6,500
101-441-742-000	Fuel		- 3,500
101-441-803-000	Contracted Services		- 2,000
101-441-851-000	Telephone	+ 275	
101-441-930-000	Building Maintenance		- 4,500
101-441-930-001	Equipment Maintenance		- 8,000
101-441-956-000	Miscellaneous		- 1,100
101-441-970-000	Capital	+33,000	
<u>O & M Drain Contract-Dept 444</u>			
101-444-740-000	Operating Supplies		- 19,290
101-444-970-000	Capital		- 50,000
<u>Landfill-Dept 526</u>			
101-526-702-000	Salaries	+ 500	
101-526-715-000	FICA	+ 50	
101-526-719-000	Unemployment	+ 110	
101-526-803-000	Contracted Services		- 3,500
101-526-930-004	Grounds Maintenance		- 7,900
101-526-956-000	Miscellaneous		- 1,500

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Finn Road Park/Boat Launch-Dept 751

101-751-740-000	Operating Supplies		- 4,500
101-751-803-000	Contracted Services	+ 500	
101-751-920-000	Utilities	+ 8,300	
101-751-956-000	Miscellaneous		- 1,300
101-751-970-000	Capital		- 5,000
101-751-974-001	Land Improvement		- 29,000

Parks-Other

101-752-930-004	Grounds Maintenance		- 5,000
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Rail Trail/Nature Trail-Dept 753

101-753-740-000	Operating Supplies		- 1,000
101-753-956-000	Miscellaneous	+ 320	
101-753-970-000	Capital	+ 5,000	

Retirement Benefits-Dept 874

101-874-716-000	Hospitalization	+31,350	
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BUILDING DEPARTMENT FUND (249):

General Services Administration-Dept 201

249-201-851-000	Telephone	+ 40	
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Building Inspector-Dept 371

249-371-702-000	Salaries		- 500
249-371-703-000	Site Plan Review	+ 2,910	
249-371-715-000	FICA	+ 185	
249-371-723-000	Education		- 400
249-371-800-000	Contracted Services	+ 65	
249-371-818-000	Membership & Dues		- 150
249-371-956-000	Miscellaneous		- 100

Plumbing/Heating Inspector-Dept 372

249-372-702-000	Salaries		- 4,237
249-372-703-000	Site Plan Review	+ 1,800	
249-372-715-000	FICA	+ 125	
249-372-723-000	Education		- 300
249-372-800-000	Contracted Services		- 100
249-372-860-000	Travel, Mileage & Education	+ 12	
249-372-956-000	Miscellaneous		- 100

Electrical Inspector-Dept 373

249-373-703-000	Site Plan Review	+ 1,000	
249-373-723-000	Education		- 150
249-373-956-000	Miscellaneous		- 100

DOWNTOWN DEVELOPMENT AUTHORITY FUND (494):

General Services Administration-Dept 201

494-201-752-000	Park Maintenance	+	275	
494-201-900-000	Printing & Publishing	+	40	
494-201-956-003	Street Lights			- 315

UTILITY (SEWER) FUND (590):

Sewer-Dept 536

590-536-716-000	Hospitalization	+	2,400	
590-536-717-000	Life Insurance	+	81	
590-536-719-000	Unemployment			- 2,481
590-536-720-000	Sick & Accident Insurance	+	271	
590-536-801-000	Audit Fees	+	1,350	
590-536-803-000	Contracted Services			- 7,621
590-536-970-000	Capital	+	6,000	

WATER FUND (591):

Water-Dept 537

591-537-800-001	Other Water Charges			- 21,600
591-537-920-000	Utilities	+	1,600	
591-537-972-003	Lead Line Replacement	+	20,000	

AYES: Wisniewski, Kenniston, Wright, Samyn, Benchley, DeWyse, Close

NAYS: None

Motion carried.

Motion by Wisniewski, seconded by Benchley, that Craig Bouckaert be hired as a paid on-call firefighter starting at the beginning starting wage.

AYES: Wisniewski, Benchley, DeWyse, Kenniston, Wright, Samyn, Close

NAYS: None

Motion carried.

Motion by Wisniewski, seconded by Benchley, the purchase of a furnace/heater be tabled until the next meeting.

AYES: Wisniewski, Benchley, Samyn, DeWyse, Kenniston, Wright, Close

NAYS: None

Motion carried.

Motion by DeWyse, seconded by Wisniewski, to approve the resolution authorizing publication of notice of intent to issue revenue bonds for sewage disposal improvements be approved.

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AYES: DeWyse, Wisniewski, Kenniston, Wright, Benchley, Samyn, Close
NAYS: None
Motion carried.

Motion by DeWyse, seconded by Wisniewski, Robert Adamowski, Donald Klass, Louis DuRussel be appointed to the Board of Review for a two-year term beginning January 1, 2021 and Geraldine Overholt be appointed as an alternate for the same term.

AYES: DeWyse, Wisniewski, Wright, Benchley, Samyn, Kenniston, Close
NAYS: None
Motion carried.

ATTORNEY REPORT:
Hewitt had no report.

ENGINEER REPORT:
Bartow not present

STANDING COMMITTEE REPORTS:
Motion by Wisniewski, seconded by Benchley, the Planning Commission minutes from November 12, 2020 be received as printed.

AYES: Wisniewski, Benchley, Wright, Samyn, Kenniston, DeWyse, Close
NAYS: None
Motion carried.

OFFICER/TRUSTEE REPORTS:
Clerk: None
Treasurer: None
Trustees: None
Supervisor: Submitted Grant to EGLE for Drinking Water Asset Management grant. New rescue unit delivered today. Per the Fire Chief, we assisted Bay City on a house fire with our new fire truck and it worked well.

OPEN TO THE PUBLIC:
Rob Worden, DPW Superintendent, was able to join the meeting to discuss the new furnace/heater for the DPW paint room.

Motion by Close, supported by DeWyse, New Business Item C-DPW Heater Purchase for Paint Room be removed from tabled status.

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AYES: Close, DeWyse, Wisniewski, Benchley, Wright, Kenniston, Samyn
NAYS: None
Motion carried.

Motion by Kenniston, seconded by Wright, to approve purchase of furnace/heater for DPW paint room from G W Heating & Air Conditioning Co., Inc. for their low bid of \$2,882.00.

AYES: Kenniston, Wright, Samyn, DeWyse, Close
NAYS: Wisniewski & Benchley
Motion carried.

Motion by Wisniewski, seconded by Kenniston, the meeting adjourn at 7:35 pm
Motion carried.

Respectfully submitted:

Frances DeWyse, Clerk

Terri Close, Supervisor