

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
March 8, 2021**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

The pledge of allegiance was given to the flag.

The invocation was read and a moment of silence observed.

PRESENT: Wright, Kenniston, Benchley, DeWyse, Samyn, & Close

ABSENT: Wisniewski

ALSO PRESENT: Sheppard and others

Motion by Kenniston, seconded by Benchley, that the February 22, 2021 regular meeting minutes be approved as printed.

Motion carried.

COMMUNICATIONS:

Motion by DeWyse, supported by Samyn to receive the following communications: DPW Thank You note, Census certificate of appreciation, DPW report for January 2021, and DPW report for February 2021.

Motion carried.

AUDITORS REPORT:

Motion by Benchley, supported by Kenniston, the following warrants be approved for payment:

#48185 - #48234	General Fund	\$ 92,940.54
	John Hancock	17,066.34
#4227 - #4233	Sewer Fund	2,248.09
#1041-#1062	Tax Fund	394,309.08
#1843-#1847	Water Fund	1,272.59
#308-#309	SAW Grant	207,672.47
#1825-#1827	Trust & Agency	873.00
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		\$ 716,382.11

AYES: Benchley, Kenniston, Wright, DeWyse, Samyn, Close

NAYS: None

ABSENT: Wisniewski

Motion carried.

OPEN TO THE PUBLIC:

No one addressed the Board.

UNFINISHED BUSINESS:

Motion by DeWyse, seconded by Kenniston to approve the following On-Call Fire Fighter Wage Scale and Policy:

**CHARTER TOWNSHIP OF HAMPTON
PAY SCHEDULE FOR ON-CALL PAID
FIREFIGHTERS**

1. This policy sets forth the pay schedule for on-call paid firefighters. It replaces all prior policies, whether written or oral, including the written policy dated July 12, 2012.

2. Response Pay Rates. All firefighters who do not have both Firefighter I & II and Medical First Responder certification will be paid minimum wage, currently \$9.45 per hour. The following response pay rates shall otherwise apply:

Years of Service	Firefighter I & II and Medical First Responder	Fire Officer
Up to 1 year	\$15.50	\$16.50
After 1 year	\$16.00	\$17.50
After 2 years	\$16.50	\$19.00
After 4 years	\$17.00	\$19.50

3. Incentives for Obtaining Certification as an EMT or Paramedic. A firefighter who is certified as an EMT will receive a \$.50 per hour increase in the response pay rate that would otherwise apply. A firefighter who is certified as a paramedic will receive a \$.50 per hour increase in the response pay rate that would otherwise apply. The maximum increase in the response pay rate for a firefighter certified as both an EMT and paramedic is \$1.00 per hour.

4. Rounding of Time Worked. For actual run responses, a firefighter will be paid their hourly rate for at least one-hour. For any additional time on the run, firefighters will be paid their hourly rate in fifteen (15) minute increments.

5. Pay Rates for Other Work Activities. For work activities other than run responses, firefighters shall be compensated as follows:

- For training that is required by the Department or is required of a firefighter to obtain or maintain applicable certifications (e.g., EMT, Firefighter 2, etc.), a firefighter shall be paid his or her regular hourly rate as applies to run responses up to a maximum of \$16.00 per hour. Payment, however, is contingent on the training being approved in advance by the Director of Public Safety.

- For all other events or work activities where a firefighter's attendance is required, a firefighter shall be paid his or her regular hourly rate as applies to run responses up to a maximum of \$16.00 per hour, provided that the firefighter's attendance is preapproved by the Director of Public Safety.
- Firefighters shall not be paid for events where there attendance is not required, such as fundraisers or social events.

AYES: DeWyse, Kenniston, Benchley, Wright, Samyn, Close

NAYS: None

ABSENT: Wisniewski

Motion carried.

Motion Close, supported by Samyn to approve the Accessory Building Table-attached as Exhibit A.

AYES: Close, Samyn, DeWyse, Kenniston, Benchley, Wright

NAYS: None

ABSENT: Wisniewski

Motion carried.

NEW BUSINESS:

Motion by Kenniston, supported by Wright to purchase Cyber Insurance coverage with the policy not to exceed \$4,000.00 in cost.

AYES: Kenniston, Wright Close, Samyn, DeWyse, Benchley

NAYS: None

ABSENT: Wisniewski

Motion carried.

Motion by Close, seconded by Kenniston, to refer bids for Finn Road Park Office partial roof replacement to Rob Worden for review.

AYES: Close, Kenniston, Wright, Benchley, Samyn, DeWyse

NAYS: None

ABSENT: Wisniewski

Motion carried.

Motion by DeWyse, seconded by Close, to keep Finn Road Park boat launch fees the same as 2020. They are: \$6.00 daily and an annual fee of \$50.00.

AYES: DeWyse, Close, Kenniston, Wright, Benchley, Samyn

NAYS: None

ABSENT: Wisniewski

Motion carried.

Motion by Wright, supported by Benchley, to hire Rachel Fawcett as a permanent part-time employee based on the Executive Committee's recommendation.

AYES: Wright, Benchley, Kenniston, DeWyse, Samyn, Close
NAYS: None
ABSENT: Wisniewski
Motion carried.

Motion by Wright, supported by Samyn, approving the Supervisor to sign engagement letters with Baker Tilly and Oppenheimer to refinance bonds.

AYES: Wright, Samyn, DeWyse, Kenniston, Benchley, Close
NAYS: None
ABSENT: Wisniewski
Motion carried.

ATTORNEY REPORT:

Sheppard had no report.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS:

Motion by DeWyse, seconded by Kenniston to receive Planning Commission minutes from December 10, 2020.
Motion carried.

OFFICER/TRUSTEE REPORTS:

Clerk: Reported the annual Workman's Compensation audit was completed. Glad to have Rachel join the team. Upcoming meetings: 3/11/21 Planning Commission and 3/18/21 Zoning Board of Appeals. Staff, Treasurer, and myself have been preparing for our annual financial audit which begins the last week of March.

Treasurer: Had no report.

Trustees: Had no report.

Supervisor: Board of Review met today and will meet again on 3/10/21. They are meeting in person and virtually. Discussed an issue at the Bay County Department of Water and Sewer regarding the raw water intake pipes.

Motion by Wright, supported by Kenniston, to adjourn at 7:43 p.m. Motion carried.

Respectfully submitted:

Approved by

Frances DeWyse, Clerk

Terri Close, Supervisor