

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
November 8, 2021**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. in the Township Boardroom by the Supervisor.

The pledge of allegiance was given to the flag. The invocation was read and a moment of silence was observed.

PRESENT: Wright, Benchley, Kenniston, Wisniewski, Samyn, DeWyse, & Close

ABSENT: None

ALSO PRESENT: Franz, Hebner, Johnson, Bryan Benchley, Joe DeWyse, and 3 other people

Motion by Wisniewski, supported by Wright, the October 25, 2021 regular meeting minutes be approved.

Motion carried.

COMMUNICATIONS:

Motion by Wisniewski, supported by DeWyse, to receive the following communications:

- Public Safety Department October 2021 Report
- October 2021 Revenue/Expense Report
- Department of Public Works October 2021 Report

Motion carried.

Motion by Wisniewski, supported by Kenniston to amend the agenda to move Item D-Planning Commission Agenda Appointments to Item F, Item E-ZBA Communication to Item D and add Item E-Nathan Vallender's Resignation Letter.

Motion carried.

AUDITORS REPORT:

Motion by Benchley, seconded by Kenniston, the following warrants be approved for payment:

#49040-#49043	Building Fund	\$ 9,048.90
#49039 - #49076	General Fund	105,232.21
Electronic Transfer	John Hancock	16,971.22
#4337 - #4341	Sewer Fund	198,103.75
#1164-#1174	Tax Fund	13,483.72
#1919 - #1926	Water Fund	54,183.02
		<u>\$ 397,022.82</u>

AYES: Benchley, Kenniston, Wisniewski, Wright, DeWyse, Samyn, Close

NAYS: None

Motion carried.

OPEN TO THE PUBLIC:

None.

OLD BUSINESS:

None.

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NEW BUSINESS:

Motion by Wisniewski, seconded by Samyn, to approve \$5,700 for an actuarial study by Watkins & Ross as of December 31, 2021.

AYES: Wisniewski, Samyn, Wright, Benchley, DeWyse, Kenniston, Close

NAYS: None

Motion carried.

Motion by Wisniewski, supported by Kenniston to table the Policy Updates until next meeting when the Clerk will present the updated policies.

Motion carried.

Motion by Wisniewski, supported by Benchley, to approve the following 2021 Budget adjustments:

GENERAL FUND (101):

Elections Dept 191

101-191-727-000	Office Supplies	+ 1,000
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Building & Grounds Dept 265

101-265-606-000	Bulk Water	+ 5,200
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101-265-702-000	Salaries	-39,400
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Police Dept-Dept 301

101-301-716-000	Hospitalization	+34,000
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101-301-720-000	Sick & Accident Insurance	+ 2,000
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Fire Dept-Dept 336

101-336-716-000	Hospitalization	+ 2,000
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Board of Appeals Dept 410

101-410-802-000	Legal Fees	+ 600
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101-410-900-000	Printing & Publishing	+ 600
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DPW Dept 441

101-441-716-000	Hospitalization	+ 8,100
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101-441-970-000	Capital	-28,100
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Ordinance Enforcement/Weed Cutting Dept 442

101-442-702-000	Salaries	+ 5,000
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D & M Drain Contract Dept 444

101-444-970-000	Capital	-32,000
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Landfill Dept 526

101-526-702-000	Salaries	-20,000
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101-526-716-000	Hospitalization	- 4,900
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101-526-802-000	Contracted Services	-26,000
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Finn Road Park Dept 751

101-751-920-000	Utilities	+ 8,100
101-751-956-000	Miscellaneous	+ 1,800

Reitree Benefits Dept 874

101-874-716-000	Hospitalization	+82,000
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BUILDING DEPARTMENT FUND (249):

Building Department Fund Dept 000

249-000-390-002	Contingency	- 4,505
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Building Inspector Dept 371

249-371-702-000	Salaries	+ 1,400
249-371-703-000	Site Plan Review	+ 840
249-371-715-000	FICA	+ 300
249-371-723-000	Education	+ 400

Plumbing/Heating Inspector Dept 372

249-372-703-000	Site Plan Review	+ 510
249-372-723-000	Education	+ 165
249-372-818-000	Membership & Dues	+ 200

Electrical Inspector Dept 373

249-373-703-000	Site Plan Review	+ 690
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SEWER FUND (590):

Sewer Dept 536

590-536-702-000	Salaries	+38,000
590-536-740-001	Chemicals	- 23,000
590-536-910-000	Bonds, Insurance, Etc.	+ 9,200
590-536-920-000	Utilities	- 11,200
590-536-930-001	Equipment Maintenance	- 8,000
590-536-970-000	Capital	- 5,000
590-536-972-001	Main Maintenance	- 50,000

Insurance & Bonds Dept 851

590-851-910-000	Bonds, Insurance, Etc.	+40,000
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Bonds Dept 866

590-866-902-000	Bond Payment	+10,000
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WATER FUND (591):

Water Dept 537

591-537-716-000	Hospitalization	+ 500
591-537-805-000	Lead & Copper Rule Testing	- 500

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AYES: Wisniewski, Benchley, Kenniston, Wright, DeWyse, Samyn, Close
NAYS: None
Motion carried.

Motion by Close, seconded by Wisniewski, to receive the communication from the Zoning Administrator and refer to Planning Commission to review the lot coverage for all zones.

AYES: Close, Wisniewski, Benchley, Wright, DeWyse, Samyn, Kenniston
NAYS: None
Motion carried.

Motion by DeWyse, seconded by Wisniewski, to receive Nathan Vallender's resignation letter.
Motion carried.

Motion by Kenniston, supported by Benchley, to approve the following members to the Planning Commission with a term to expire December 01, 2024:

- Anthony Brey
- Gary Leinberger
- Michael Mulders

AYES: Kenniston, Benchley, Wright, Wisniewski, Samyn, DeWyse, Close
NAYS: None
Motion carried.

ATTORNEY REPORT:

Nothing.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS

None.

OFFICER/TRUSTEE REPORTS

- **Clerk**-Proposed 2022 Budget was presented to Board members and will be working on 2022 Fee Schedule for our next meeting.
- **Treasurer**-nothing.
- **Trustees**-nothing.
- **Supervisor**-reviewed water and sewer rates along with the rate comparison for some Bay County municipalities, and stated the Burns Road water main extension work should start next week.
- **Public Safety Director**-the two officers involved in the shooting have been cleared by the Bay County Prosecutor, 17-year old destroyed the east side of the Bay County Juvenile Home, court system is back in action with a 3-year backlog so a lot of officers are going to court hearings, and had 234 calls and 25 traffic stops since the last Board meeting.

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- **DPW Superintendent**-on vacation, no report.
- **County Commissioner**-held Ways & Means meeting with several requests for additional budget monies for 2021 expenditures. The next Commission meeting is November 9, 2021.

OPEN TO THE PUBLIC:

Craig Howell, 1572 Jones Road, discussed the Zoning Board of Appeals variance.

Mary Smith, 1164 W. Hampton Road, questioned water and sewer rates along with services Hampton Township provides.

Motion by Wisniewski, seconded by Samyn, to adjourn the meeting at 8:20 p.m.
Motion carried.

Respectfully submitted:

Approved by

Frances DeWyse, Clerk

Terri Close, Supervisor