

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING
December 13, 2021**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. in the Township Boardroom by the Supervisor.

The pledge of allegiance was given to the flag. The invocation was read and a moment of silence was observed.

PRESENT: Kenniston, Wright, Benchley, Wisniewski, DeWyse, Samyn, & Close

ABSENT: None

ALSO PRESENT: Franz, Hebner, Worden, Bryan Benchley, Johnson, and 3 other persons

Motion by Kenniston, supported by Wisniewski, the November 22, 2021 regular meeting minutes and the November 30, 2021 special meeting minutes be approved.

Motion carried.

COMMUNICATIONS:

Motion by Wisniewski, supported by Wright, to receive the following communications:

- November 2021 Financial Report
- MedStar Covid Surge-Impact on EMS
- Public Safety November 2021 Report

Motion carried.

AUDITORS REPORT:

Motion by Kenniston, seconded by Wright, the following warrants be approved for payment:

#49150-#49213	General Fund	\$ 107,368.10
#4350 - #4355	Sewer Fund	11,456.59
#1934 - #1939	Water Fund	5,890.43
#1201-#1211	Tax Fund	11,340.17
#1862-#1864	Trust & Agency	873.00
#6-#7	Garbage Fund	100,751.69
John Hancock	Electronic Transfer	17,224.44
#1026	DDA Fund	869.58
		<u>\$ 255,774.00</u>

AYES: Kenniston, Wright, Benchley, Wisniewski, DeWyse, Samyn, Close

NAYS: None

Motion carried.

OPEN TO THE PUBLIC:

None.

OLD BUSINESS:

Motion by Wisniewski, supported by DeWyse, to delete the following policies as they are addressed in the Employee Handbook:

- Professional Conduct
- Meal Allowance
- Use of Township Vehicle
- Workplace Violence Zero Tolerance
- Expense Report
- Advance Check
- DPW Safety

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- Travel Tip on Meals
- Mileage Reimbursement

Motion carried.

NEW BUSINESS:

Motion by Wisniewski, supported by Kenniston, to adopt the attached 2022 Meeting Schedule.

Motion carried.

Motion by Wisniewski, supported by Kenniston, to adopt the attached corrected 2022 Auditor List.

Motion carried.

Motion by Wisniewski, supported by Samyn, to adopt the Revised Schedule of Duties, Benefits & Wage Policies for Department Heads.

AYES: Wisniewski, Samyn, Wright, Benchley, DeWyse, Kenniston, Close

NAYS: None

Motion carried.

Motion by Wisniewski, supported by Kenniston, to approve the employment contract with Bryan Benchley as the Public Safety Director for a term to end December 9, 2022.

AYES: Wisniewski, Kenniston, Wright, DeWyse, Samyn, Close

NAYS: None

ABSTAIN: Benchley

Motion carried.

Motion by Kenniston, supported by Wisniewski, to approve the following resolution:

RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN
2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE
CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

WHEREAS, the Act contains three options for complying with the requirements of the Act;

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels as defined in the Act.
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body.

- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body.

WHEREAS, the Hampton Township Board of Trustees has decided to adopt the annual Exemption option as its choice of compliance under the Act.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Hampton Board of Trustees elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year January 1, 2022 through December 31, 2022.

AYES: Kenniston, Wisniewski, Benchley, Wright, DeWyse, Samyn, Close

NAYS: None

Motion carried.

Discussion was held on the owner's offer of selling the property at 405 Harvard to the Township. No action was taken.

Motion by Wisniewski, supported by DeWyse, to approve the use of the Township Hall for Nature's Ridge Condominiums on January 11, 2022 from 6:30 p.m. to 8:30 p.m.

Motion carried.

Motion by Wisniewski, supported by Kenniston, to approve the Memorandum of Understanding with Michigan Department of Health & Human Services for assistance in paying utility bills.

AYES: Wisniewski, Kenniston, Benchley, Wright, DeWyse, Samyn, Close

NAYS: None

Motion carried.

ATTORNEY REPORT:

Nothing.

ENGINEER REPORT:

Bartow was not present.

STANDING COMMITTEE REPORTS

None.

OFFICER/TRUSTEE REPORTS

- **Clerk**-Nothing
- **Treasurer**-Nothing
- **Trustees**-Trustee Wisniewski inquired about the last Constant Contact regarding the trash schedule for 2022.
- **Supervisor**-ADA compliant door opener was installed on the two public entrance doors to the office. Now looking at getting the same door opener on the third door into the office. Investigating getting the same type of door on the Senior Citizen Building entrance and contacting the County to offset some of the cost. Bay County Road Commission stated costs for chip and seal will be going up dramatically next year.

- **Public Safety Director**-Thanked Board for renewing his contract, 338 calls & 49 traffic stops since last meeting, received a \$1,200 grant from Hemlock Semi-Conductor to pay for employees to attend fire school, Shawn Bacon has finished training and will now be on his own, applied for firefighters assistant grant for self-contained breathing apparatuses, applied for a USDA grant for a new F-150 truck, and the officer who was off on short-term disability will be back on Monday.
- **DPW Superintendent**-planted 3 trees at Wood Park, completed sidewalk repair on Center where hydrant was replaced, continuing to cut ditch banks, worked on compost pile at the Transfer Station, digging ditches and leveling the spoils, removed tree that fell Saturday on Fillmore Street, #2 pump station lost power and generator kicked in as it should and worked with no problem, orange truck back after clutch repair, tried different routes snow plowing last week and it worked well, clay has been removed at the old tennis courts at Pondsides Park and now waiting on contractor to haul in black dirt and level, and the new water main on Burns Road has passed all the tests and is in service.
- **County Commissioner**-Bay County Medical Care Facility received an award as one of the best facilities in Michigan from Newsweek magazine, made appointments to Veteran's Affairs and Division on Aging Committees, agreed to settlement with Opioid manufacturers and the County's amount is \$3.6 million, resolution to adopt health insurance payment with the employee paying 15% and the County paying 85%, approve increasing BC/BS stop/loss agreement to \$250,000, received one bid for aerial spraying for mosquito abatement, approved \$145 million 2022 budget up \$6 million from last year, approved funding of \$300,000 to the Boys & Girls Clubs in Essexville and Pinconning from the ARPA funds, possibly funding Veteran's association with \$300,000 from ARPA funds, and Animal Control has seen an increase of 16-20% over 2020 in the amount of animals received.

OPEN TO THE PUBLIC:

None

Motion by Wisniewski, seconded by Kenniston, to adjourn the meeting at 7:42 p.m.
Motion carried.

Respectfully submitted:

Approved by

Frances DeWyse, Clerk

Terri Close, Supervisor