

**CHARTER TOWNSHIP OF HAMPTON  
REGULAR MEETING MINUTES  
April 11, 2022**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

**PRESENT:** Wisniewski, Benchley, Wright, Kenniston, Samyn, DeWyse, Close

**ABSENT:** None

**ALSO PRESENT:** Franz, Worden, Hebner, Johnson, B. Benchley, Bartow, & 8 people in the audience

**APPROVAL OF MINUTES:** Motion by Wisniewski, supported by Wright, the March 28, 2022 regular meeting minutes be approved and the reading waived.

Motion carried.

**COMMUNICATIONS:** Motion by DeWyse, supported by Wisniewski, to receive the following communications:

- Thank You to Police Department from Mary Yagiela
- DPW March 2022 Report
- Solar Energy Information from Consumers Energy and Michigan State University Extension

Motion carried.

**AUDITORS REPORT:**

Motion by Wright, seconded by Benchley, the following warrants be approved for payment:

#49538-#49590	General Fund	\$ 51,300.67
#4405-#4410	Sewer Fund	\$ 6,507.83
#1967-#1972	Water Fund	\$ 6,476.88
#10	Garbage	\$ 51,500.00
		<u>\$ 115,785.38</u>

AYES: Wright, Benchley, Wisniewski, Kenniston, DeWyse, Samyn, Close

NAYS: None

Motion carried.

**OPEN TO THE PUBLIC:** Josh Sharrow (Excited Goat Coffee Shop) addressed the Board.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Gary Bartow, representative from Fleis & Vanderbrink, updated the Board on the upcoming USDA sewer project, Drinking Water SRF grant, and the DWAM grant.

Motion by Wisniewski, supported by Benchley, to remove the current Finn Road Park Policies and replace them with the Finn Road Park Brochure (attachment A).

Motion carried.

Discussion was held regarding the requirement of security for events at Township facilities when alcohol is served. The consensus was to have the Attorney and the Executive Committee draft a new rental agreement and present it to the Board for review and approval.

Motion by Wisniewski, supported by Samyn, to make the following appointments:

Gary Leinberger	Planning Commission term to expire 12/01/2025
Michael Mulders	Planning Commission term to expire 12/01/2024
Al Tacey, Rebel	DDA Board term to expire 12/01/2025
Rick Militello, Showtime Auto Sales	DDA Board term to expire 12/01/2025
Jack Stehle, Sr., Jack's Fruit Market	DDA Board term to expire 12/01/2025
Sandy Ming, Mandarin House	DDA Board term to expire 12/01/2024

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Chelsee Wieland, Independent Bank  
Geri Overholt, Jacobs Cleaners  
Spencer Skorupski, Skorupski's Funeral Home

DDA Board term to expire 12/01/2024  
DDA Board term to expire 12/01/2023  
DDA Board term to expire 12/01/2023

AYES: Wisniewski, Samyn, Wright, Benchley, Kenniston, DeWyse, Close  
NAYS: None  
Motion carried.

Motion by Wisniewski, supported by DeWyse, to approve the PA 116 Application #2022-02 for Erik Felske.

AYES: Wisniewski, DeWyse, Kenniston, Benchley, Wright, Samyn, Close  
NAYS: None  
Motion carried.

Discussion held on Ordinance 40-Solicitors, Peddlers, and Transient Merchants Ordinance. Executive Committee, Zoning Administrator, and the Attorney to draft proposed updates for Board review.

The Board discussed Ordinance 68-Curbside Collection Ordinance regarding moving the trash fees from the utility bill to the tax bill. No action taken.

Motion by DeWyse, supported by Wisniewski to receive a letter from Shelley King, 748 Shook Ct. regarding the installation of No Parking Signs on Hatch Road.  
Motion carried.

Motion by Kenniston, supported by Wisniewski, to approve the updated Social Security Number Policy (attachment B).  
Motion carried.

**ATTORNEY REPORT:** No report.

**ENGINEER REPORT:** Bartow gave his presentation under New Business.

**STANDING COMMITTEE REPORTS:** None.

**OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:**

**CLERK:** Motion by Wright, supported by Benchley, to receive the March 2022 Revenue/Expense Report.  
Motion carried.

Clerk thanked the DPW for their help in moving a large amount of boxes full of records from the upstairs storage unit to the Hall for shredding.

**TREASURER:** Motion by DeWyse, supported by Wisniewski, to receive the First Quarter 2022 Investment Report and First Quarter 2022 Interest Report.  
Motion carried.

**TRUSTEES:** Wisniewski thanked the DPW for their work on the Finn Road Nature Trail.

**SUPERVISOR:** Consumers Energy will be at the Planning Commission meeting on April 14<sup>th</sup> to discuss solar energy. Frankenlust Township wants to move all their water supply to Bay County Department of Water and Sewer. The Bay County Township Officers' Association Dinner will be held on April 20<sup>th</sup>.

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**PUBLIC SAFETY DIRECTOR BENCHLEY:** There was a house fire on Wagner Road. Had 226 calls, 33 traffic stops, 4 arrests and 6 tickets issued since last Board meeting.

**PUBLIC WORKS SUPERINTENDENT WORDEN:** Experiencing issues with the Alpine Street lift station. Ditch water levels are down. Installed a variable drive pump on the end of Knight Road. Consumers drilled a gas main through the sewer main on Knight Road near Ridge Road and they should be repairing that soon. The transformer at the Finn and Center Road pump station was replaced. There is a leak in the water main on Callahan Road near Cass Avenue and they will repair this week. Tubing was repaired on the Borton Road drain. Water was tested at Finn Road Park and they will be opening up the Park soon. There has been issues with all the rain in the last week or so. Discussed work on the gates for the seasonal roads.

**COUNTY COMMISSIONER JOHNSON:** A member of the Bay County Medical Facility is resigning. Buildings and Grounds will be purchasing a new skid steer along with a new generator for the Juvenile Center. The Board will be negotiating with Constellation for a new gas contract. Animal Control is requesting \$24,500 for an architectural study. Equalization Department reported an approximate 4.45% increase in property values County wide. Discussed APRA reporting requirements. The Board will be voting on changing their meeting dates from the 2<sup>nd</sup> Tuesday of the month to the 3<sup>rd</sup> Tuesday of the month.

**OPEN TO THE PUBLIC:** Mary Smith inquired about the Finn Road Park proposed storm shelter and who shuts gas and electric services off.

**ADJOURNMENT:** Motion by DeWyse, supported by Wisniewski, to adjourn the meeting at 8:18 p.m. Motion carried.

Respectfully submitted:

Approved by:

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Frances DeWyse, Clerk

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Terri Close, Supervisor