

**CHARTER TOWNSHIP OF HAMPTON  
REGULAR MEETING MINUTES  
October 10, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

**PRESENT:** Wright, Benchley, Kenniston, Wisniewski, DeWyse, Samyn, Close

**ABSENT:** None

**ALSO PRESENT:** Hewitt and 7 people in the audience

**APPROVAL OF AGENDA:** Motion by Close, supported by DeWyse, to approve the presented agenda with the removal of New Business Item A-Finn Road Saferoom Design Agreement-Spicer Engineering. Motion carried.

**APPROVAL OF MINUTES:** Motion by Benchley, seconded by Wright, to approve the regular meeting minutes from September 25, 2023 and special meeting minutes from October 3, 2023 and waive the readings.  
Motion carried.

**COMMUNICATIONS:** Motion by Wisniewski, seconded by Benchley to receive the following communications: September 2023 DPW Report, September 2023 DPS Report, BCDWS August/September Report, and the Finn Road Park Annual Report and waive the readings.  
Motion carried.

**AUDITORS REPORT:**

Motion by Wright, seconded by Benchley, the following warrants be approved for payment:

|                |               |                      |
|----------------|---------------|----------------------|
| #51312         | Building Fund | \$ 1,210.08          |
| #1048          | DDA Fund      | \$ 1,400.00          |
| #1088          | DDA Debt Fund | \$ 45,817.50         |
| #34            | Garbage       | \$ 55,289.44         |
| #51296- #51332 | General Fund  | \$ 62,247.77         |
| #4663- #4668   | Sewer Fund    | \$ 6,379.33          |
| #2193-#2200    | Water Fund    | \$ 10,366.75         |
|                |               | <u>\$ 182,710.87</u> |

**AYES:** Wright, Benchley, Wisniewski, Kenniston, DeWyse, Samyn Close

**NAYS:** None

Motion carried.

**OPEN TO THE PUBLIC:** Sandy Stachowiak addressed the Board inquiring about the Senior Building Rental Agreement with Bay County.

**NEW BUSINESS:** Motion by Wisniewski, seconded by Samyn, to approve the 2024 Senior Building Rental Agreement with the Bay County Division of Aging.

**AYES:** Wisniewski, Samyn, Kenniston, Wright, Benchley, DeWyse, Close

**NAYS:** None

Motion carried.

Motion by Wisniewski, supported by Kenniston, to approve the Cross-Connection Inspection Agreement Renewal with HydroCorp to expire 2025.

**AYES:** Wisniewski, Kenniston, Benchley, Wright, DeWyse, Samyn Close

**NAYS:** None

Motion carried.

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Motion by DeWyse, seconded by Wright, to approve the replacement of the barroom doors at a cost of \$6,350.00 by Andrew Hugo and Son LLC.

AYES: DeWyse, Wright, Benchley, Kenniston, Wisniewski, Samyn, Close  
NAYS: None  
Motion carried.

Motion by Wisniewski, supported by Benchley, to approve the SCADA Quote of \$49,275.00.

AYES: Wisniewski, Benchley, Kenniston, Wright, DeWyse, Samyn, Close  
NAYS: None  
Motion carried.

Motion by Wisniewski, seconded by Benchley, to appoint Tara Franz to the position of Township Clerk with a term to begin November 3, 2023.

AYES: Wisniewski, Benchley, Samyn, Kenniston,  
NAYS: Wright, Close  
ABSTAIN: DeWyse  
Motion carried.

**ATTORNEY REPORT:** No report.

**ENGINEER REPORT:** Not present.

**OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:**

**CLERK:** Motion by Benchley, supported by Wisniewski, to receive the September 2023 Revenue/Expense report and waive the reading. Motion carried.

**TREASURER:** Motion by Wisniewski, seconded by DeWyse, to receive the following reports and waive the readings: MI Class 3<sup>rd</sup> Quarter 2023 Investment Report, CD 3<sup>rd</sup> Quarter 2023 Investment Report, and 3<sup>rd</sup> Quarter 2023 Investment Report. Motion carried.

**TRUSTEES:** Wisniewski discussed the Clerk transition. Kenniston talked about the Finn Road Saferoom.

**SUPERVISOR:** No report.

**DPW ADMINISTRATOR BENCHLEY:** Chipping brush was completed today, will be repairing hydrants, repaired a small water main break, and will be patching roads from repairs previously completed.

**PUBLIC SAFETY DIRECTOR BENCHLEY:** Hired a new officer, Jordan Pelletier who replaces Jason Ruth. Since the last report we had 264 calls for service, 50 traffic stops, 11 accidents, 29 medical calls and 5 arrests.

**COUNTY COMMISSIONER POIRIER:** Not present.

**OPEN TO THE PUBLIC:** Sandy Stachowiak thanked Clerk DeWyse for her service. Mary Smith spoke about the local units of government possibly losing control over renewable energy facilities and discussed certificate of deposit rates.

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**ADJOURNMENT:** Motion by Wisniewski, supported by Benchley, to adjourn the meeting at 7:32 p.m.  
Motion carried.

Respectfully submitted:

Approved by:

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Frances DeWyse, Clerk

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Terri Close, Supervisor