

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING MINUTES
November 13, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

PRESENT: Wright, Benchley-Leyba, Wisniewski, Kenniston, Samyn, Close

EXCUSED: DeWyse

ALSO PRESENT: Hewitt and 7 people in the audience.

APPROVAL OF AGENDA: Motion by Benchley-Leyba, supported by Kenniston to approve the presented agenda with the corrected Comm C, move New L to Comm D, Add New O, P, Q, R, S. Motion carried.

APPROVAL OF MINUTES: Motion by Wisniewski, seconded by Benchley-Leyba, to approve the regular & special meeting minutes and waive the reading from the October 23, 2023 Regular Meeting, and the Special Meeting November 3, 2023.
Motion carried.

COMMUNICATIONS: Motion by Wisniewski, seconded by Benchley-Leyba, to receive the following communications: October 2023 DPW Report, BCTOA, October 2023 Dept. of Public Safety Monthly Report, Tara Franz declining Clerk Appointment.
Motion carried.

AUDITORS REPORT:

Motion by Kenniston, seconded by Benchley-Leyba for the following warrants be approved for payment:

#51386	Building Fund	\$ 526.45
#51369- #51421	General Fund	\$ 59,180.66
#4673-#4683	Sewer Fund	\$ 232,765.54
#2208- #2219	Water Fund	\$ 395,338.29
#35	Garbage	\$ 55,393.48
		<u>\$ 743,204.42</u>

AYES: Kenniston, Benchley-Leyba, Wisniewski, Wright, Samyn, Close

EXCUSED: DeWyse

NAYS: None

Motion carried.

OPEN TO THE PUBLIC: No one addressed the Board.

OLD BUSINESS: Motion by Close, supported by Wisniewski, to move the Weinlander Fitzhugh Audit Pricing to the next regular board meeting since the attachment was not included in this meeting's packet.
Motion carried.

NEW BUSINESS: Motion by Kenniston, supported by Wisniewski to adopt the Annual Exemption Option as set forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act.

AYES: Kenniston, Wisniewski, Benchley-Leyba, Wright, Samyn, Close

EXCUSED: DeWyse

NAYS: None

Motion carried.

Discussion was had regarding the amount of work involved to track and invoice our neighboring municipalities for the refilling of fire department air tanks and trailers.

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Motion by Close, supported by Wisniewski, to monitor the amount of activity for a minimum of six months to a year to determine if the township should implement fees for that service in the future.

AYES: Close, Wisniewski, Benchley-Leyba, Kenniston, Wright, Samyn
EXCUSED: DeWyse
NAYS: None
Motion carried.

New Business Item C: Report by Hewitt on the Ridge Road property was tabled until a future meeting.

Motion by Wisniewski seconded by Kenniston to approve the Special Assessments to be placed on the winter 2023 tax roll.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Kenniston, seconded by Benchley-Leyba, to approve the Introduction of Ordinance 68-A Curbside Collection.

AYES: Kenniston, Benchley-Leyba, Wisniewski, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, supported by Wright, to introduce Hampton Township Ordinance 25-A Group Insurance which would repeal Ordinance 25, effective on October 26, 1974. The repeal shall be effective upon adoption of Ordinance 25-A by the Township Board.

AYES: Wisniewski, Wright, Kenniston, Benchley-Leyba, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Kenniston, to approve the 2024 Hampton Township Meeting Schedule. The Board of Trustees meeting will change to one meeting per month, to be held on the first non-holiday Monday at 7:00 pm. There is no change to the day of the week or time for the Planning Commission and Zoning Board of Appeals meetings. The 2024 dates are on the schedule.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Kenniston, to approve the 2024 Hampton Township Auditor Schedule.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

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Discussion regarding the PFAs Class Action Settlement.

Motion by Kenniston, seconded by Wisniewski to file a Claim so the Township can participate in a Class Action suit if deemed necessary in the future.

AYES: Kenniston, Wisniewski, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Kenniston, to replace the flooring in the Police Department for \$6861.00 and the Fire Department for \$4505.00, using Northeastern Paint & Flooring.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Kenniston, seconded by Benchley-Leyba, to replace the door at the Knight Road pump building for \$3200 by Andrew Hugo and Son LLC.

AYES: Kenniston, Benchley-Leyba, Wisniewski, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Benchley-Leyba to promote PSO Ryan Neveau to Lieutenant.

AYES: Wisniewski, Benchley-Leyba, Kenniston, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Kenniston, seconded Wisniewski to approve the purchase of a dump trailer for the cost of \$13,815.00 from Interstate 46.

AYES: Kenniston, Wisniewski, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Close, seconded by Samyn, to accept A RESOLUTION EXPRESSING SUPPORT TO MAINTAIN LOCAL CONTROL OVER LOCAL LAND USES INCLUDING, BUT NOT LIMITED TO: SHORT-TERM RENTALS, INDUSTRIAL SOLAR INSTALLATIONS, INDUSTRIAL WIND TURBINE INSTALLATIONS, ENERGY STORAGE FACILITIES, SAND AND GRAVEL MINING.

AYES: Close, Samyn, Kenniston, Wisniewski, Benchley-Leyba, Wright
EXCUSED: DeWyse
NAYS: None
Motion carried.

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Motion by Wisniewski, seconded by Kenniston to accept the resignation letter of Phillip Campau.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Kenniston to accept the resignation letter of Terry Bouchard.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Kenniston to accept the resignation letter of Cal Katterman.

AYES: Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Close, seconded by Wisniewski to advertise for the hiring of two (2) Full Time DPW replacements. It was suggested that we call them Maintenance positions since we will no longer have a public works department.

AYES: Close, Wisniewski, Kenniston, Benchley-Leyba, Wright, Samyn
EXCUSED: DeWyse
NAYS: None
Motion carried.

STANDING COMMITTEE REPORTS: None.

ATTORNEY REPORT: Not present.

ENGINEER REPORT: Not present.

OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:

CLERK: Excused.

TREASURER: No Report.

TRUSTEES: No Report.

SUPERVISOR: No report.

DPW ADMINISTRATOR BENCHLEY: The DPW replaced a 6-inch meter at Tradewinds Apartments, cleaned up the leaves and debris on the rail trail, closed Finn Road Campground for the winter and is finishing up the hydrant repairs.

PUBLIC SAFETY DIRECTOR BENCHLEY: Since the last meeting: 353 calls for service, 19 traffic crashes, 54 traffic stops, 44 medical calls, and 24 arrests.

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COUNTY COMMISSIONER POIRIER: The Commission has been preparing the Bay County budget.

OPEN TO THE PUBLIC: No one addressed the Board.

ADJOURNMENT: Motion by Wisniewski, supported by Samyn, to adjourn the meeting at 7:35 p.m.
Motion carried.

Respectfully submitted:

Approved by:

Tara Franz, Deputy Clerk

Terri Close, Supervisor